

IDEA DIRECTORS MEETING

JUNE 6, 2013

MINUTES

Director's in attendance, Robbie Taylor President, Division VI, Joyce Smith Secretary, Division VI, Peggy Long, Treasurer, Division V, Chris Simons, Vice President, Division IV, and Diane Miller, Director, Division III

President Robbie Taylor called the meeting to order at 10:00 am with the above directors in attendance as well as conservation partners Delwyn Trefz, Soil and Water Commission, Wendy Andrews, IASCD Auxiliary President, Billie Brown IASCD, and Hal Swenson, NRCS. President Taylor made introductions of Director's and Guests.

Motion was made by Diane Miller to approve minutes of the last Director's meeting held on February 27th, 2013 by Teleconference, 2nd by Peggy Long, motion carried, with corrections to page 1.

Liaison Reports

Hal Swenson, NRCS

Hal talked about the upcoming year and budgets, Idaho lost 1.2 million in their budget for 2014, their 2014 budget is about the same amount as was in 2009, there will be no furloughs or layoffs of employees, but some cutbacks in purchases. The Soil Health program with Marlin Winger has 100 applications, Nutrient Management, Pesticides and CIG Grants have 14 applications, Soil Health has 2 Districts Receiving Grants, and 47% of EQIP grants done. HR, Property procurement and Administrative Administration will be going thru changes due to budget reductions; there will be no transfers of duty stations. The number of vehicles will be reduced; changes in staffing are Bruce Sandoval, State Engineer of twin Falls will be in Boise, Clint Evans, Assistant State Conservationist will also change. Hal talked of upcoming field office closers and consolidation of the Payette & Weiser, and Jerome & Shoshone offices this year 2013.

Delwyne Trefz, Soil & Water Commission

Delwyn reported that Karie Pappani is doing a riparian newsletter, should be out in July, this is the 75th year of the Soil Commission, they are putting together before and after pictures of areas that have under gone changes over the years, and are also looking to gather pictures from area districts to use. A new District survey will be out within the week, with some changes in questions. The Budget request for financial match is due by September 1, 2013. Capacity building allocations to be divided between the 50 districts should be out in July with an amount of \$ 880.00 to each district. The technical assistance review is finished with all hours allocated to districts that sent in requests.

Billie Brown, IASCD

Billie commented on a Great Joint Workshop with Division V joining with Division VI to give a presentation on District Operations, Policy & Procedures with 11 District Supervisors attending as well as District Administrative Assistants. The IASCD has sold the truck they had on line for sale, commented on how well the IASCD raffle went at last year's conference, and the IASCD will be doing another raffle this year, but she did not have all the particulars on it at this time. The IASCD is looking to roll out a Supervisor Scholarship to provide new Board Supervisor's or a district that is not able to send a supervisor to conference the chance to

attend, Supervisors chosen will have to stay at the facility where the conference is being held. The IASCD has hired a consulting Firm with Sarah Schmidt to assist them in finding the right applicant to fill the Executive Director Position, a committee has been selected to review Resumes for the position. The IASCD has changed to Harris & Co for Audits and financial consulting. The IASCD November Conference will be held at The Boise Hotel & Conference Center, November 17th-20th 2013, additional information will be forth coming as the planning continues.

Wendy Andrews, President IASCD Auxiliary

Wendy expressed her thanks to June Winterfeld for all her help putting together the Auxiliary breakfast fashion show and for her support during the conference, as well as everyone from Division VI and planning committees for their input and assistance. The Auxiliary is looking for Ideas for this year's conference, as well as other areas that the Auxiliary could support; more information will be announced in the future as they become available.

Division Director's Reports

There were no reports from Division I, II, and III, and Chris Simmons from Division IV spoke of their poster contest, Water Fair and the Outdoor Classroom, Joyce Smith Division VI gave a report on the joint Division V and VI workshop that was held in Idaho Falls in February 2013. The training was given by Kathy Weaver and Matt Woodard supervisors from East Side SWCD and Jim Dixon supervisor from West Side SWCD, the training was on District Operations, Open Meeting Laws, Idaho Public records, Budgets, Audits and financial reviews, as well as the responsibilities of the Supervisors and Administrative Assistants, 22 District employees attended, as well as 11 District Supervisors, it was a great training with many questions being asked and ideas being shared as well as information to both seasoned employees and new employees.

Treasurer's Report

Pegi Long, Treasurer

Pegi Long passed out the financial report showing where we are with cost and spending, as well as bills for travel expenses for all attending meeting, as well as a current report on all dues paid by the districts so far this year, only 2 districts have not paid dues as of the day of the meeting. The short version of Account Quick Report was discussed and reviewed by all Directors and was found to meet financial reports needed.

A motion was made by Diane Miller to accept and approve the new financial report format, Joyce Smith 2nd the motion, motion carried.

Diane Miller made a motion to accept the current financial reports as presented by Pegi Long Treasurer, motion 2nd by Joyce Smith, motion carried.

Motion to approve and accept the 2014 budget as presented made by Joyce Smith and 2nd by Pegi Long, motion carried.

A Motion was made By Diane Miller and 2nd by Joyce Smith to approve travel expenses for Directors attending meeting, motion carried.

OLD BUSINESS:

The upcoming November IASCD Conference workshops were discussed with several ideas brought to the table.

1. IASCD giving some training for Supervisors with maybe having Dave Radford as a presenter.
2. IDEA doing some Web Conferencing, Web Site building and benefits of using different types of social media.
3. IDEA Raffle discussed as to types of items to have as prizes, having a gun was the main item as this has always been a signature item as part of the raffle, also mentioned was a large flat screen TV, I pod or a pad folio, nothing definite was decided on, need to check with merchants on what is available, as well as talking with Wendy Andrews to see what the Auxiliary has in mind to have as their raffle item/items so that there are no duplicates.
4. Robbie brought the idea of possibility of getting some donations from outside sources to assist with cost of raffle items, the majority felt that it would be time consuming and not be profitable, tabled at this time, with future discussion to be held.
5. Directors meeting before IASCD Conference to be held on Sunday November 17th from 11am to 1pm, then have the IDEA workshop from 2pm to 4pm, subject to changes as may come up.

NEW BUSINESS:

1. IDEA Directors present reviewed the current working agreement between IDEA and the IASCD. Changes that were made were:
 - a. Dates were changed to reflect July 15, 2013 and conclude on July 15, 2014.
 - b. Develop and make available an Employee Resource (skill) Directory, changed to annually review and update as needed.

Motion made by Diane Miller, 2nd by Chris Simmons to approve the updated Work Agreement with IASCD, pending final approval with IASCD. Motion carried.

2. The annual work plan was reviewed. The changes that were made were to update the Board of Directors and change a stated amount to contribute to “support the following events”.
Motion made by Pegi Long, 2nd by Diane Miller to approve the 2014 Annual Work plan with the updated changes. Motion carried.
3. Annual Report was reviewed with no changes noted.
4. Pegi Long presented the Idea of a possible Director’s retreat, Pegi had some information of retreats that have been held in other states and how beneficial they have been for the employees, and some discussion was conducted during this time, but was decided to table until Meeting In November at Conference.

POLICY’S REVIEWED:

1. BY-LAWS

The Directors reviewed the changes that were recommended during the February IDEA teleconference. Those changes consisting of changing annual dues from \$35 to \$50 and wording that requires any

requests for financial reviews or audits are required to be recommended by a member(s) in good standing and a voting majority of members in good standing at Annual Conference.

A Motion was made by Diane Miller to approve the update By-Laws with changes, Pegi Long 2nd, with final approval of membership at annual IASCD Conference, motion carried.

2. ELECTIONS

Robbie reminded the Directors those elections for IDEA Directors for Divisions I, III, and V are required be held during upcoming Fall Division Meetings.

Motion was made to Adjourn meeting by Diane Miller and was 2nd by Joyce Smith, meeting adjourned at 3:30 pm. Motion carried.