

IDEA DIRECTORS MEETING
July 18th, 2017
U.S. Forest Service Conference Room
1249 South Vinnell Way
MINUTES (DRAFT)

Members Present:

Robbie Taylor, President, Division VI, Joyce Smith, Division VI Director/Secretary, Kerry Christiansen, Director VI Division, Chris Simons, Vice-President/Treasurer, Division IV, Director, Vicki Lukehart, Director, Division III, Brenda Knoll, Director, Division II, Cassie Olson, Director Division I,

President Robbie Taylor called the meeting to order at 9:30 am MST with the above director's present, welcome and introductions were made by all.

Minutes of the Last Meeting, Teleconference call of February 23rd, 2017 were Reviewed, the minutes had been previously provided for all Directors to review.

Motion was made by Kerry Christiansen to approve the minutes of the last directors' meeting held February 23rd, 2017 by Teleconference , seconded by Joyce Smith; motion carried.

Chris Simons reviewed the Treasurer reports which had been previously provided. There was discussion and review of transactions by account, profit and loss and the budget vs. actual, the profit & Loss is from Jan 1, 2017- December 31st, 2017 a change to the profit and loss list was discussed and to be changed from Directors Travel to Alternate Travel. Two districts have not paid their dues, Kootenai-Shoshone and Bruneau River. Additional invoices had been sent out. The Envirothon, Forestry Contest and Idaho Land Judging donations have been made in the amount of \$ 450.00 each. Three employee scholarships have been used so far this year, Camas SCD, Portneuf SWCD, and Oneida SWCD had employees apply for a scholarship. Three Divisions have held employee workshops this year, Divisions 3, 4, & 6. Division 5 will be having a workshop on the 20th of July, 2017.

Motion was made by Vicki Lukehart to accept the treasurer reports as given, seconded by Joyce Smith; motion carried.

New Business:

Directors Review of IDEA Guidance Documents

IDEA Recognition Awards at the Annual IDEA Luncheon, Director's discussed possible names for Awards this year, Kent Foster, Ada SWCD and Chuck Kiester, Owyhee Conservation District. All Director's agreed that the Recognition Awards are a great thing and would like to continue them as funds and nominations are available.

IDEA Directors get away at 2018 conference. Directors discussed a possible get away day prior to start of the fall 2018 conference, site seeing, touring historical sites and possible lunch was discussed as possible things to do.

Awards for Employees was reviewed, 10, 20 and 30 year service recognitions as well as the Employee of the year.

The new employee letter was also reviewed and all agreed that it was a great way to let new employees know about IDEA, the current letter will be updated and sent to all Directors to use.

At the IASCD's annual conference, IDEA will hold a 30 year Anniversary Celebration in place of a workshop. A group of volunteers' has been formed with Vicki Lukehart as Chairman of the committee to put together a Celebration get together for everyone to attend. Vicki Lukehart will get with committee members for planning over the next few weeks and Karma Bragg offered to work with Art Beal to put a slide show together.

The IDEA raffle will continue with the \$ 400.00 gift card, Directors authorized Robbie to decide on additional raffle prizes based on funds available.

Old Business

Directors reviewed the Performance Report for 2017, as well as the updated IDEA Brochure and Annual Plan. All were accepted by Directors for 2018 with no changes.

Policy and Procedures:

A. Director's Meetings: #1. Changed from 1 night lodging to **Lodging accommodations will be for the duration of Official IDEA business, #2.** Any meal associated with **Official IDEA Business** will be evaluated on an individual basis and not to exceed Idaho State Travel Policies and Procedures. #4. Removed completely. **D. Scholarships: #1. Add Total expenses must meet or exceed \$ 100.00. #2. Class, workshop or online training.**

A motion was made by Vicki Lukehart for the changes to be made, 2nd by Cassie Olson. 100% approved.

By-Laws:

Page 3 Article XIII Terms: Added Additional terms may be served by the same Division Director if after the third two year term a new Director is not found and elected. The goal is for each Division to have representation from their own respective Division.

Page 5 Article XX # 2 Compensation Changed to Lodging accommodations will be for the duration of official IDEA business. Changed #3. Any meal(s) associated with an IDEA meeting or official IDEA business.

A motion was made by Kerry Christiansen to accept the changes to the By-Laws, 2nd by Joyce Smith. Motion Carried

Cassie Olson gave a brief report on the IASCD June Meeting, Conference of 2018 discussed, and IDEA will provide any assistance to Cassie as needed.

Liaison Report:

IASCD: Benjamin Kelly

IASCD wants IDEA to be involved with the 2017 Fall Conference, Registration, etc. June IASCD meeting was held in Division 1. The Silver Mountain Resort was looked at as a possible site for the Fall Conference of 2018. The 2017 Fall IASCD Conference will be held in Boise at the Riverside November 14, 15 & 16 2017. A spot for Raffle sales is needed as well as a room for meetings and the Business Lunch. January 16th 2018 is Display day at the capital. IASCD to have meetings the 14th & 15th with a social gathering on the 15th.

Soil Water Commission: Teri Murrison & Delwyne Trefz

Delwyne provided information on people who can help with Grant writing. Jason Mueller, Water Quality Resource Conservationist is leaving the Commission from Division 3 also Katie Wenetta, Administrative Assistant is also leaving. Maria Minicucci was hired in June to assist Delwyne with District, NRCS and Commission support, they will be doing interviews to replace outgoing staff soon.

Teri reported that the Commission is working with NRCS for support personal. The Commission will oversee these employees and NRCS will provide their salaries and benefits pending the availability of federal funds. The Commission is working on several projects to bring back some older programs that have been eliminated. Teri did state that commission staff will be attending the IDEA lunch at the conference of 2017, so to eliminate any problems like ones that occurred at the 2016 lunch.

The meeting was adjourned at 4:30 PM MST.

Respectfully Submitted,

Joyce Smith, Secretary