

**Idaho District Employees Association  
Annual Business Meeting-Minutes  
12:30 pm- Thursday, November 15, 2018  
Red Lions, Templin's  
Post Falls, Idaho**

**IDEA Directors present:**

**Robbie Taylor, President Div. VI, Joyce Smith, Director Div. VI, Kerry Christiansen, Director Div. V, Chris Simons, Director Div. IV, Stephanie Kazyaka, Div. III, Carol Holthaus, Director Div. II, Cassie Olson Director Div.1**

**Call to Order:**

IDEA President, Robbie Taylor, called the meeting to order at 12:00 PM with welcome and self-introductions made by everyone in attendance. A sign in sheet was passed around the room for all to sign. Lunch was served, with the business portion of the meeting to be conducted at the end of lunch.

**Minutes:**

The minutes of the November 17<sup>th</sup>, 2017 annual meeting held in Boise, Idaho, had previously been sent out via e-mail. **A motion was made to approve the November 17<sup>th</sup>, 2017 minutes by Sharon Wilmot, Minidoka SWCD and was 2<sup>nd</sup> by Kerry Christensen, Central & North Bingham SWCD's. Motion carried 100%.**

**Treasurer's Report:**

Chris Simons, Treasurer, asked for all to review the financial report, transactions, budget vs Actual and Raffle review that had been previously presented via e-mail. Chris also reported that 48 out of 50 Districts have paid IDEA dues. A letter was sent out to Districts asking for additional support if possible with additional support being received totaling \$600.00. 3 donations were made by IDEA, State Envirothon, Land and Soil event, and the State Forestry Contest. 5 Divisions completed workshops during 2018. All financial reports, Budget vs Actual, proposed 2019 budget, and performance reports were reviewed.

**A motion was made by Sharon Wilmot, Minidoka SWCD to approve all financial reports as presented, including the 2019 draft budget, and was 2<sup>nd</sup> by Stephanie Kazyaka, Elmore SWCD. Motion carried 100% approved.**

**Old Business:**

Chris Simons gave a review of the Performance Report of Accomplishments, the IDEA pamphlet, and the 2019 Annual Work Plan. A motion to approve the annual Work Plan was made by Carol Holthaus and was 2<sup>nd</sup> by Chris Hatch. The motion carried 100% approved. The updated Policies & Procedures were reviewed with the changes made as follows,

**Policy & Procedures: (3 Changes reviewed)**

**Paragraph 1 Policy part B**

**Division Workshops:** Contingent upon funding, Division workshop funding increased from \$500.00 \$600.00 per Division.

**Paragraph D:** Scholarships were increased from 4 to 8 scholarships per calendar year at \$100.00 per scholarship.

**Section V Procedures:**

**Dues:** IDEA dues increased from \$50.00 per year to \$60.00 per year.

**A motion to accept updated changes in the IDEA Policy and Procedures was made by Stephanie Kazyaka, Elmore SWCD and 2<sup>nd</sup> by Doreen McMurry, East & West Cassia SWCD's. 100 % approved and accepted**

**New Business:**

The 2019 conference will be held in Boise, Idaho at the Riverside, dates to be announced. President Taylor asked for any Ideas for a workshop at the conference. Items discussed was some training on poster and speech review so that everyone is on the same page. Also, Grant Opportunities, new employees mentoring and a resource page.

IDEA has agreed to join the National Employee Conservation Districts Association (NCDEA). The dues will be \$200.00 and was approved by the Directors on Tuesday November 13<sup>th</sup>, 2018

The augmented budget was reviewed for 2018.

**A motion was made to accept the augmented 2018 budget by Sharon Wilmot, Minidoka SWCD and 2<sup>nd</sup> by Sarah Garcia, Bonner SWCD. 100% approved and accepted.**

**The 2019 Budget was presented, and a motion was made by Doreen McMurry East & West Cassia and 2<sup>nd</sup> by Cassia Olson, Boundary SCD.**

**Awards:**

**10 Years of Service:** Robbie Taylor, Madison/Clark SWCD's, and Joyce Smith East and West Side SWCD's

**20 Years of Service:** Lyla Dettmer, Franklin SWCD

**Recognition Awards:** Matt Woodard, East Side SWCD, Jim Dixon, West Side SWCD and Tom Daniel, Boundary SCD

**A motion was made by Alice Wallace, Bonner SWCD to adjourn and was 2<sup>nd</sup> by Becky Coffey, Lemhi SWCD. 100 % approved and accepted. Meeting adjourned at 2:00 pm.**