

**Idaho District Employees Association
Annual Business Meeting-Minutes
12:00 pm- Thursday, November 16, 2017
Riverside Hotel
Boise, Idaho**

Call to Order

IDEA President, Robbie Taylor, called the meeting to order at 12:00 PM with Welcome and Introductions made.

IDEA: Robbie Taylor, President Div. VI, Joyce Smith, Director Div. VI, Kerry Christiansen, Director Div. V, Chris Simons, Director Div. IV, Vicki Lukehart, Div. III, Brenda Boyer, Director Div. II

Lunch was served, with the business portion of the meeting to be conducted after everyone had lunch.

Minutes:

The minutes of the November 16th 2016 annual meeting held in Pocatello, Idaho, had previously been presented Via E Mail. A motion was made to approve the November 16th, 2016 minutes by Kerry Christiansen and was 2nd by Sharon Mindock. Motion carried 100%.

Treasurer's Report:

Chris Simons, Treasurer, asked for all to review the financial report, transactions, budget vs Actual and Raffle review that had been previously presented Via E Mail. Chris also reported that 48 out of 50 Districts have paid IDEA dues. A letter was sent out to Districts asking for additional support if possible with additional support being received in the amount of \$ 750.00.

3 donations were made by IDEA, State Envirothon, Land and Soil event, and the State Forestry Contest. 4 Divisions completed workshop during 2017. All financial reports were reviewed, Budget vs Actual, 2018 budget, and performance reports. A motion was made by Doreen McMurry to approve all financial reports presented, including a 2018 draft budget that was presented and reviewed, and was 2nd by Lori Kent to approve and accept all financial reports presented. Motion carried 100% approved.

Old Business:

Chris Simons gave a review of the Performance Report of Accomplishments, the IDEA pamphlet, and the 2018 Annual Work Plan. A motion to approve the annual Work Plan was made by Pauline Ba2018 draft budget was presented and reviewed, ssett and was 2nd by Calli Johnson. The motion carried 100% approved. The updated Policies & Procedures were reviewed with the changes made as follows,

Policy & Procedures: Changes reviewed are paragraph A, & D.

Paragraph A: Director's Meetings: One (1) night's lodging (at a pre-arranged facility.) Additional lodging costs will be evaluated on an individual basis. Changed to Lodging accommodations will be for the duration of official IDEA business, and any meal associated with official IDEA business will be evaluated on an individual basis and not to exceed Idaho Travel Policies and Procedures.

Paragraph D: #1. Added: Total expenses must meet or exceed \$ 100.00

#2. Added or online training.

A motion to accept changes in the IDEA Policy and Procedures was made by Gina Mallard and 2nd by Sharon Hardy from Minidoka. 100 % approved.

By-Laws:

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Article XIII Director's may serve three (3) consecutive two (2) year terms. Additional terms may be served by the same Division Director if after the third two year term a new Director is not found and elected. The goal is for each Division to have representation from their own respective Division.

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Article XX #2. Lodging accommodations will be for the duration of official IDEA business and will be contingent on the approved yearly budget.

Article XX #3. Any meal(s) associated with an IDEA meeting or official IDEA business, contingent on the approved yearly budget, will be evaluated on an individual basis and shall not exceed Idaho State Travel Policies and Procedures.

A motion to approve changes in the IDEA By-Laws was made by Gina Mallard and was 2nd by Chris Hatch. 100 % approved.

New Business:

The 2018 conference will be held in North Idaho, dates to be announced. President Taylor asked for any Ideas for a workshop at the conference.

Awards:

25 years of service Doreen McMurry from East & West Cassia

The employee of the year award went to Mindy Hawley from Butte SWCD.

Recognition Awards were given to Chuck Kiester Owyhee SWCD and Kent Foster from Ada SWCD and IASCD Division 3 Director.

Door prizes were given out during the meeting and the meeting ended at 2:30 pm.

Also a paper was passed out during the meeting for everyone to sign for attendance, there were over 20 Supervisors from SWCD's in attendance, along with the Soil Commission, with over 75 people attending the lunch and meeting.

President Taylor announced that the current IDEA Officers will remain the same with no changes, for the next 2 years. The meeting was adjourned at 2:30 pm with a motion from Brenda from Camas and Pauline Bassett.