

**Idaho District Employees Association
Annual Business Meeting-Minutes
12:00 pm- Thursday, November 16, 2017
Riverside Hotel
Boise, Idaho**

Call to Order:

IDEA President, Robbie Taylor, called the meeting to order at 12:00 PM with welcome and introductions.

IDEA Directors present:

Robbie Taylor, President, Div. VI, Chris Simons, Vice-President and Treasurer, Director Div. IV, Joyce Smith, Secretary, Director Div. VI, Vicki Lukehart, Historian, Director Div. III and Kerry Christiansen, Director Div. V.

Lunch was served, with the business portion of the meeting to be conducted after lunch was concluded.

Minutes:

The minutes of the November 16th, 2016 annual meeting held in Pocatello, Idaho, was previously sent out via e-mail for review. *A motion was made to approve the November 16th, 2016 minutes by Kerry Christiansen and was 2nd by Sharon Hardy-Mills. Motion carried 100%.*

Treasurer's Report:

Chris Simons, Treasurer, distributed the financial report, transactions report, budget vs actual, 2018 draft budget and raffle review to all of the membership. Chris also reported that 48 out of 50 Districts have paid IDEA dues. Three educational event donations were made by IDEA to the State Envirothon, the Land and Soil event and the State Forestry Contest. Four Divisions completed workshop during 2017. *A motion was made by Doreen McMurray to approve all of the financial reports presented, including the 2018 draft budget and Lori Kent 2nd the motion. Motion carried 100%.*

Old Business:

Chris Simons distributed for review, the 2016 IDEA Performance Report and the IDEA pamphlet. Robbie also distributed the proposed 2018 Annual Work Plan for review. *A motion to approve the Performance Report and the 2018 Annual Work Plan was made by Pauline Bassett and 2nd by Cali Johnson. The motion carried 100%.*

The updated Policies & Procedures were reviewed with the following suggested changes;

Paragraph A: Director's Meetings: One (1) night's lodging (at a pre-arranged facility.) Additional lodging costs will be evaluated on an individual basis. Changed to Lodging accommodations will be for the duration of official IDEA business, and any meal associated with official IDEA business will be evaluated on an individual basis and not to exceed Idaho Travel Policies and Procedures.

Paragraph D: #1. Added: "Total expenses must meet or exceed \$100.00 in actual expenses".
#2. Added: "or online training".

A motion to accept the changes in the IDEA Policy and Procedures was made by Gina Mallard and 2nd by Sharon Hardy-Mills. Motion carried 100%.

The updated IDEA By-Laws were reviewed with the following suggested changes;

Page 3. Article XIII. Director's may serve three (3) consecutive two (2) year terms. Additional terms may be served by the same Division Director if after the third two-year term a new Director is not elected. The goal is for each Division to have representation from their own respective Division.

Page 5. Article XX #2. Lodging accommodations will be for the duration of official IDEA business and will be contingent on the approved yearly budget.

Page 5. Article XX #3. Any meal(s) associated with an IDEA meeting or official IDEA business, contingent on the approved yearly budget, will be evaluated on an individual basis and shall not exceed Idaho State Travel Policies and Procedures.

A motion to approve changes in the IDEA By-Laws was made by Gina Mallard and was 2nd by Chris Hatch. Motion carried 100%.

New Business:

The 2018 conference will be held in North Idaho, dates to be announced. President Taylor asked for any suggestions for a workshop at the conference. No suggestions were made.

Awards:

25 years of service: Doreen McMurry from the East and West Cassia SWCD's

The employee of the year was awarded to Mindy Hawley from Butte SWCD. Mindy was not available to attend the awards banquet thus the award was presented at the membership meeting ILO.

Recognition Awards were given to Chuck Kiester from the Owyhee CD and Kent Foster from Ada SWCD and IASCD Division 3 Director.

Door prizes were given out during the meeting. Also, an attendance sign-in sheet was distributed during the meeting for everyone to sign. There were over 20 Supervisors from SWCD's in attendance, along with the Soil Commission, with over 75 people attending the lunch and meeting.

Brenda Boyer made a motion to adjourn at 2:30 pm with a 2nd by Pauline Bassett. Motion carried 100%, meeting was adjourned.